



2024 Vendor Application Form

TYPE OF APPLICATION:

☐

Food

☐

Other

BUSINESS NAME:		CONTACT NAME:	
BOOTH NAME:		BUSINESS PHONE #:	
ADDRESS:		CELL PHONE #:	
CITY/STATE/ZIP:		TAX ID OR SOCIAL SECURITY #:	
EMAIL:			
EMERGENCY CONTACT PERSON:		EMERGENCY CONTACT PHONE #:	

SOCIAL MEDIA: Please list all social media accounts associated with your business:

WEBSITE: _____

FACEBOOK: _____ INSTAGRAM: _____

HAVE YOU EVER BEEN A VENDOR AT THE TOPSFIELD FAIR BEFORE? _____

DIMENSIONS OF SPACE REQUIRED: _____

PREFERRED LOCATION, IF ANY:

☐

Indoor

☐

Outdoor

☐

No Preference

Front Foot Request _____ Foot Depth Request _____

ELECTRICAL REQUIREMENTS: _____

TENT REQUIREMENTS: The Topsfield Fair does not permit easy-up tents. All tents must be a fire resistant frame tent of commercial grade with a flame retardant certificate attached from the manufacturer. ***We have certified tents available for rent which includes installation.***

DESCRIPTION OF CONCESSION: _____

MARK ALL THAT APPLY:

☐

Food and Beverage

☐

Retail

☐

Information

☐

Demonstration

Price range of products or services to be sold or offered: \$ _____ to \$ _____



ARE YOU PLANNING A DEMONSTRATION OF YOUR PRODUCT OR CRAFT? IF YES, PLEASE EXPLAIN:

WE ANTICIPATE: ☐ Cash Sales ☐ Order Taking Only ☐ Order Taking with Deposit
☐ Display Only ☐ Demonstration Only ☐ Demonstration with Sales
☐ Other: _____

LIST ALL DESIRED ITEMS AND/OR SERVICES TO BE SOLD, EXHIBITED OR DISPLAYED:

- ❖ If more space for product listing is needed, attached a separate paper.
- ❖ Only items listed will be considered for inclusion in contract.
- ❖ There will be no additions or changes to products listed after contract signing.

1.		4.	
2.		5.	
3.		6.	

APPLICANTS MUST INCLUDE:

- ❖ Color photographs, sketches, plans, or drawings of your proposed display.
- ❖ Any literature pertaining to your product and/or service.
- ❖ Three references from fairs or shows recently participated in with the space provided below.

	Reference Name	Fair/ Show Affiliation	Reference Phone #
1.			
2.			
3.			

APPLICATIONS WILL NOT BE CONSIDERED UNLESS ALL INFORMATION IS PROVIDED: Do you, or any other person, distributor, or company having an interest in the exhibit or concession applied for, have an interest in another exhibit, concession, ride, attraction, show, or department at the Topsfield Fair?

☐ Yes ☐ No If yes, please explain:

I certify the information stated in this application is complete and true, to the best of my knowledge. It is understood that this is an application exhibit/concession space only. This is not a contract and the Topsfield Fair/Essex Agricultural Society reserves the right to reject any application.

Signature

Date